

Asbestos Leadership Group Minutes			ALG/MIN/27/06/2017
Meeting date:	27 <sup>th</sup> June 2017	Open Gov. Status:	
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Asbestos Leadership Group (ALG)	
Minutes of the 2nd meeting of the Asbestos Leadership Group held on Tuesday 27 <sup>th</sup> June 2017 Venue – DEFRA Offices, Hornbeam House, Electra Way Crewe	
<b>Present (HSE)</b>	<b>Members</b>
Ian Strudley, CD Health Unit – Chair Archie Mitchell, Head of ALU Rosie Bricis, ALU Bernice Charnock ALU Tim Shambrook, CD Health Unit Martin Gibson, FOD SG1 Amy Kalay, CD Health Unit	David Tucker, Land Securities Stephen Platkiw, ATAC Paul Beaumont, IATP Steve Sadley, ATAC Mike Wilks, TICA-ACAD Chris Bishop, UKATA Colette Willoughby. BOHS Colin Smith, UKAS Mark Sarton, Skanska ( for Tricia O’Neill) Susan Murray, Unite
<b>Apologies / Did not attend</b> John Richards, RICS Richard Morgan, GMB Melanie Tolson, Calderdale BC / LAs Shona Farrell, NFDC Peter Wilson UCATT Judith McNulty-Green, IOSH Phil Bates, ECA	
Asbestos Leadership Group web community is available at: <a href="http://webcommunities.hse.gov.uk/connect.ti/asbestosliaison/groupHome">http://webcommunities.hse.gov.uk/connect.ti/asbestosliaison/groupHome</a> Please note that you do not need to be a member of this community to view its contents – it is open to all	

Item	
<b>1</b>	<b>Introduction, apologies, welcome, etc. (Ian Strudley )</b>
1.1	Ian welcomed everyone to the meeting in Crewe and apologised for the forced move of venue He ran through domestics and read apologies (as above).
1.2	For the benefit of new faces around the table everyone introduced themselves and gave a brief outline of their roles.
<b>2</b>	<b>Actions from Last meeting</b>
<b>2.1</b>	<b>ACTION 1</b> – Steve agreed to send the NPU Digital readout data from the tests to Ian and Archie. - <a href="#">This was done straight after the meeting</a>
<b>2.2</b>	<b>Action 2</b> – Archie agreed to speak with Martin Gibson to obtain more information regarding the Clearance Testing Project HSE carried out. – <a href="#">Martin Gibson gave presentation to the group on this</a>

2.3	<b>Action 3 - Ian</b> to seek an HSL representative for future meetings. – Ian had invited Daniel Barrowclough to attend but he was unable to attend this meeting
2.4	<b>Action 4 – Ian</b> said he would investigate why HSG210 – Asbestos Essentials (4 <sup>th</sup> edition) was not on HSE’s website and report back. - Stocks of the priced version of HSG210 were run down in anticipation of the publication of the revised version of asbestos essentials. Asbestos policy submitted a revised version some time ago and it has remained in the queue for publication since that time. The CAR 2012 PIR made a recommendation for more clarity on what constitutes>NNLW. As the recommendations of the PIR are binding, this has given asbestos policy the authority to request that this work be progressed more quickly – the final edits have been completed and it is going to the HSE designer next week. (WC 26/06/17) An exact date for publication can’t be given, but all being well, the updated versions should be available as .PDFs by the autumn. Their availability as a priced printed version is being considered separately.
2.5	<b>Action 5 - Ian</b> to enquire HSE policy view on use of SEM v PCM – HSL response was - It all depends on whether fibre discrimination is important; i.e. being able to identify whether the airborne fibres present were a certain type of asbestos or indeed not asbestos.  The HSE recommended WHO method uses PCM and does not normally differentiate between fibre types. This is normally appropriate in most cases as it measures the worst case situation - all respirable fibres.  in situations when it is important to know the identity of the fibre type, then some type of electron microscopy is appropriate. This could be either Scanning Electron Microscopy (SEM) or Transmission Electron Microscopy (TEM). HSE uses TEM for this type of analysis as it gives a more definitive identification of fibre type. The use of SEM is acceptable in most cases but there is less confidence associated with the results – this was also discussed by Martin Gibson at the meeting
3	<b>ALG Updates</b>
3.1	The meeting was predominantly taken up by discussions around agreeing the draft action plan, so a separate ALG updates slot was not conducted. However, there was a request to maintain such discussion for future meetings although an update can also be found on the ALG community in advance of the meeting.
4	<b>Agreeing Action Plan</b>
4.1	Amy gave a breakdown of the areas highlighted in the last meeting as areas of interest for the group to focus their priorities on. A draft action plan was shared with the members prior to the meeting. After much deliberation 3 points on the action plan were agreed and small working groups were established to take these forward before the next meeting. These were:
4.1.1	DTM- focus on SME trades people, Clients, Landlords etc Subgroup members: Dave Tucker Paul Beaumont Steve Platkiw Martin Gibson Collette Willoughby Mark Sarton Paul Beaumont Chris Bishop, Susan Murray Judith McNulty-Green <b>A full meeting with the sub group members is to take place on Monday 11<sup>th</sup> September 11:00am at HSE Birmingham office, Advantage House, Quinton</b>

	<b>Business Park, The Ridgeway, Quinton, B32 1AL.</b>
<b>4.1.2</b>	<p>Education establishments- Looking to get the message across via apprenticeship schemes.</p> <p>Steve P &amp; Steve S discussed the trailblazer apprenticeship standard they are in the process of developing as part of the Institution for Apprenticeship ( IfA) programme. As part of this piece of work we will look to developing a health risk occupational health standard.</p> <p>Collette discussed the H&amp;S syllabus for asbestos which may feed into this work.</p> <p>Subgroup members:  Steve Platkiw  Steve Sadley  Collette Willoughby  Martin Gibson</p>
<b>4.1.3</b>	<p>A discussion was held on how the group might highlight awareness through the media.</p> <p>In addition to those items above Amy mentioned that IOSH are considering the implementation of an independent helpline as part of their asbestos phase of the No time to lose occupational cancer campaign. This is to be discussed at the next meeting with Judith at IOSH HQ..</p>
<b>5</b>	<b>Presentation by Martin Gibson</b>
<b>5.1</b>	<p>Martin delivered a presentation to the group on the Analysts project. Its main findings included: a general lack of written procedures and lack of suitable training. At stage one items like the transit route, DCU and paperwork was not inspected as it should be. At stage 2 a systematic visual inspection was not always carried out.</p> <p>Some analysts were reported to have carried out a significant proportion of the cleaning themselves, including vacuuming for up to 2 hours. Clearly there was consensus around the table that this level of cleaning would constitute licensed work which should not be done by the analyst. Not only are the analysts not 'licensed' they would not necessarily have been properly protected and in any case a failure to properly clean by the licensed contractor is a clear breach of CAR.</p>
<b>6</b>	<b>Any Other Business</b>
<b>6.1</b>	<p>Due to time constraints Dave Tucker agreed to have his tabled AOB Agenda item on  'Lone working when surveying on high turnover/low margin contracts' to be made an agenda item at the next meeting  DOP update will also be given at the next meeting</p>
<b>6.2</b>	<p>Collette – informed the group of a new faculty within BOHS for Asbestos professionals thereby facilitating a mechanism for continual professional development, sharing best practice information and ethical considerations</p>
<b>7</b>	<p>The next meeting will be:  Date – <b>Wednesday 25<sup>th</sup> October 2017.</b>  Venue – <b>IOSH HQ The Grange, Highfield Road, Wigston ,Leicester LE18 1NN</b>  Time – <b>10am – 3pm</b></p>

**ALG ACTION TABLE – Tuesday 27<sup>th</sup> June 2017**

<b><i>Item</i></b>	<b><i>Action</i></b>
<b>4.1.1</b>	All who agreed to take the DTM item forward to talk/meet up to initiate the work prior to the next meeting – feedback at the next meeting on progress so far.
<b>4.1.2</b>	All who agreed to take the Apprenticeship item forward to talk/meet up to initiate the work prior to the next meeting – feedback at the next meeting on progress so far .