

Asbestos Network Technical Working Group (ANTWG)	
Minutes of the meeting of the AN TWG held on the 12th February 2021 via video conferencing	
Present: Sam Lord (SL) (HSE/Chair), Colette Willoughby (CW) (BOHS/minutes), Steve Watkins (SW) (Industry), Graham Warren (GW) (ACAD), Steve Sadley (SS) (ARCA), Gareth Jones (GJ) (UKATA), Matt Greenly (MG) (HSE)	
Note: <i>These minutes are a note of the discussions had on the date of the meeting. Some items will be discussed over a number of meetings. Taking one set of minutes in isolation may not reflect the final position and readers need to be aware of this. As and when a final position is reached this will be made clear within the relevant minute item.</i>	
1.0	Introductions, apologies and welcome: This was the first meeting being chaired by SL now that Martin Gibson has retired. Sam welcomed all attendees to the meeting and confirmed there was a busy agenda along with a presentation from MG.
2a	Minutes of ALCTWG meeting (No.26) and acceptance: A couple of amendments were put forward by Martin Gibson which had been circulated in December. The amendments were all accepted and minutes accepted as finalised. Action: finalised minutes to be circulated (SL)
2b	Minutes of ANTWG meeting (No.27) and acceptance: A slight amendment was made to the title of the environmental clean appendix and then the minutes were accepted as finalised. Action: finalised minutes to be circulated (CW)
3.0	Asbestos Cleans (Environmental Cleaning) (Appendix 1/21) The updated document was reviewed and discussed. The terminology 'soft strip' was considered not to be appropriate for inclusion and it was agreed that this should be removed. A number of minor amendments were suggested with regards to Note 2 at the bottom of page 4 along with slight amendments to the table and the note at the bottom of the table on page 5 Action: 1) Document to be updated and circulated (SL)
4a	Gas and Electrical Safety in DCUs including need for Earthing Spikes (Appendix 2/21) Feedback has been received from some of the suppliers regarding the inclusion of CO monitors. Other communication has occurred with specialists. The latest changes will be incorporated and the document will be circulated.

	<p>Actions:</p> <p>1) Document to be updated and circulated (GW)</p>
4b	<p>Asbestos Awareness Emergency Procedures</p> <p>A draft flow chart has been produced which is a similar format to EM1. It was agreed that the flow chart which is to be used for UKATA training was suitable.</p> <p>Action complete</p>
4c	<p>Health Records</p> <p>The document which provides detail on what needs to be done once monitoring records etc have been collated was discussed. This area will be discussed shortly within the licensing section with regards to the personal monitoring table which SL has produced. Once that has happened the feedback can be included to update/amend the health records document.</p> <p>Actions:</p> <p>1) Personal monitoring to be discussed with licensing section and feedback provided (SL)</p>
4d	<p>Decontamination Procedures</p> <p>A document which provides issues and suggestions for decontamination was put forward and discussed. Possible other options were discussed and it was agreed that everyone would review the document and provide feedback.</p> <p>Actions:</p> <p>1) Review document and provide feedback to SS (ALL)</p>
4e	<p>NPU Connection and Disconnection – draft method</p> <p>A draft document was circulated and discussed and a small number of amendments suggested. The use of photographs was agreed would be a useful visual aid along with an approach for re-use of the trunking.</p> <p>Actions:</p> <p>1) Update the document and circulate (SS)</p>
5.0	<p>Roving heads to improve air management – draft method</p> <p>SS circulated a document which provided information on ways in which air movement could be better managed within licensed asbestos removal enclosures. The document provided a series of options. The various options haven't been tested but suggested this may be an appropriate next step.</p> <p>Actions:</p> <p>1) Set up a number of test scenarios and provide video/photographs to the group (SS)</p>
6.0	<p>Use of fire-retardant polythene to construct enclosures</p> <p>This matter has previously been discussed and agreed that it is not a necessary basic requirement to use fire retardant polythene. The standard being quoted is not relevant to</p>

	<p>asbestos removal enclosures, however if a client specifies it then it should be accepted as a client requirement.</p> <p>No action required – for information</p>
7.0	<p>Asbestos Waste Skips</p> <p>MG gave a presentation on an issue which has recently been identified with the use of a particular type of waste skip. The skips did not allow for the careful depositing of bagged waste, could not be easily cleaned or air tested and have difficulty with adequately locking them. MG has requested information as to whether or not these types of skips were used widely or was this a localised issue. The group agreed that the skips shown were not suitable.</p> <p>Action:</p> <p>1) An appendix document to be produced using details from the presentation (GW)</p>
8.0	<p>Appendix 6/17 – Abrasive Blasting removal Systems</p> <p>A query has been raised on the use of double sheeting and what that actually meant within the previously released appendix document. Was there to be a gap between the sheeting or was it two layers on top of each other. It was agreed that the document would benefit from an update.</p> <p>Action:</p> <p>1) Appendix document to be updated (CW)</p>
9.0	<p>AOB – ECHA Report</p> <p>The group were made aware of the European Chemicals Agency (ECHA) report which has been released on 1st February which has an 8 week time period in which replies/comments on the content and recommendations can be put forward. BOHS/FAAM are organising an on-line session on 10th March and inviting interested parties such as the trade bodies as items within the report could impact upon the licensed sector. Further details will be circulated directly by BOHS/FAAM.</p> <p>No action required – for information</p>
10.0	<p>Date of Next Meeting</p> <p>1pm-3pm Friday 9th April 2021.</p> <p>At present future meetings are to be held virtually using MS TEAMS. A diary link will be forwarded by SL.</p>

Appendix Guidance Documents Currently in Progress

(This table does not intend to provide details of the stage of each document but is just an overview of those currently being considered and worked upon)
Gas and Electrical Safety in DCUs
Asbestos Cleans
Health Records
Decontamination Procedures
Negative Pressure Measuring Equipment
NPU Trunking

ACTION TABLE

ITEM	ACTION
2a	Minutes of ALGTWG meeting (No.26) and acceptance: 1) Finalised minutes to be circulated (SL)
2b	Minutes of ANTWG meeting (No.27) and acceptance: 1) Finalised minutes to be circulated (CW)
3.0	Asbestos Cleans 1) Document to be updated and circulated to the group (SL)
4a	Gas and Electrical Safety in DCUs including need for Earthing Spikes 1) Document to be updated and circulated (GW)
4c	Health Records 1) Personal monitoring to be discussed with licensing section and feedback provided (SL)
4d	Decontamination Procedures 1) Review document and provide feedback to SS (ALL)
4e	NPU Connection and Disconnection – draft method 1) Update the document and circulate (SS)
5.0	Roving heads to improve air management – draft method 1) Set up a number of test scenarios and provide video/photographs to the group (SS)
7.0	Asbestos Waste Skips 1) An appendix document to be produced using details from the presentation (GW)
8.0	Appendix 6/17 – Abrasive Blasting removal Systems 1) Appendix document to be updated (CW)

